

Technical Assistance Requirements for Geographic Lead Agencies

[EC52071\(f\)](#)

(f) For any **school district** in which **one or more pupil subgroups** meet(s) the criteria for technical assistance for **three or more consecutive years**, the school district's **geographic lead agency** shall, in collaboration with the **county superintendent of schools**, provide **technical assistance** to the school district pursuant to subdivision (c)*. The geographic lead agency shall evaluate whether the assistance of one or more **expert lead agencies** should be **consulted** as part of the technical assistance process.

*See green section, fourth column, for subdivision (c) details.

Education Code	Responsible Party	Requirement	Details/Options/Flexibilities	Sample Activities
Identify school districts meeting criteria per EC52071(f)	CA Department of Education (CDE)	Districts are identified on the annual LCFF assistance file.	Notification: - CDE posts the annual LCFF assistance file. - California Collaborative for Educational Excellence (CCEE) communicates with County Superintendents/County Offices of Education and Geographic Lead agencies regarding eligible districts in each tier of support.	CDE emails the annual assistance file to county superintendents and GeoLeads. CCEE emails county superintendents and designated GeoLead contacts a summary of districts eligible for each tier of support after the assistance file is published (DA, GeoLead DA, CCEE DTA).
School district's Geographic Lead agency (herein referred to as "Geo Lead") shall, <u>in collaboration with</u> the county superintendent of schools...	Geo Lead in collaboration with COE	Geo Lead contacts the County Superintendent of Schools (or designee) in the County Office of Education (herein referred to as "COE") responsible for providing technical assistance to any districts meeting eligibility criteria per EC52071(f) and coordinates a collaborative meeting.	Meeting Type: - Geo Lead and COE meet virtually or in person to discuss eligible districts served by the COE. - GeoLead can meet individually with each COE in GeoArea, or GeoLead can facilitate a group meeting with all COEs in GeoArea that have districts eligible per EC52071(f). - GeoLead and COEs can leverage existing structures, such as GeoArea Advisory meetings, to collaborate regarding eligible districts (e.g. Standing agenda item for Advisory)	GeoLead contacts the county superintendent (or designee) in a county with a district eligible for technical assistance per EC52071(f). The GeoLead and COE agree on a date to meet virtually to discuss DA support for the eligible district. GeoLead sends a calendar invitation, a virtual meeting link, and an agenda to the COE representative(s) in preparation for the virtual meeting. GeoLead is notified that all COEs within the GeoArea have one (or more) districts eligible per EC52071(f). The GeoLead repurposes an existing GeoArea Advisory meeting to collaborate with all COEs.
			Data Analysis: - Geo Lead reviews Dashboard data to determine potential areas of need for the student group(s) meeting criteria. - Data can be reviewed asynchronously and discussed at the GeoLead/COE meeting, or data can be reviewed collaboratively.	GeoLead reviews CA School Dashboard data for an eligible district for the three previous years (2023, 2024, 2025) and creates a summary of strengths and potential areas for further exploration in preparation for meeting with COE representative(s). GeoLead prepares a data analysis protocol (inquiry questions) to use when meeting with the COE representative(s) to discuss annual outcome data and other data sources. The protocol can then be used by the COE representative(s) when meeting with the eligible district.
			Meeting Topics: Geo Lead uses a discussion protocol, meeting agenda, or intake questions to ascertain technical assistance efforts provided by the COE and resultant successes and/or challenges.	When meeting with COE representatives(s) in a county with an eligible district, the GeoLead uses an agenda template with consistent topics for all GeoLeads. GeoLead customizes the agenda for the local context and sends it to the COE representative(s) prior to the meeting. (<i>Sample agendas - COE meeting; LEA meeting</i>)

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Shall <u>provide technical assistance</u> to the school district pursuant to subdivision (c)*	Geo Lead in collaboration with COE	Geo Lead and the COE collaboratively determine which of the technical assistance options per EC52071(c) would be most beneficial for supporting the district to improve student group outcomes.	Technical Assistance Options per EC52071(c): - Analyzing data to determine strengths and needs. - Consulting with Equity Leads regarding effective programs to support student group(s). - Securing assistance from an academic, programmatic, or fiscal expert or team of experts. - Requesting support from the CA Collaborative for Educational Excellence (CCEE). - Reviewing the district's LCAP to identify strengths/needs.	GeoLead attends a district DA session alongside the COE team that is providing DA in an eligible district. GeoLead supports the analysis of data with additional protocols, tools, and/or facilitation. GeoLead reviews the LCAP of an eligible school district, identifies areas of alignment between LCAP actions and identified needs, and provides a summary to the COE to assist the COE with DA support in the eligible district.
			GeoLead connection to Technical Assistance efforts: - Geo Lead provides tools, resources, and/or strategies to support the COE in facilitating differentiated assistance efforts with eligible districts. - GeoLead connects the COE with SSOS partners to build capacity in identified areas of need. - Geo Lead and COE determine if Geo Lead should participate directly in technical assistance sessions with the district eligible for assistance. If so, discuss funding and FTE with COE.	During the GeoLead/COE collaboration meeting, the COE shares a need for additional support in monitoring the implementation of actions, along with support in collecting implementation data. The GeoLead locates appropriate tools or processes and provides them to the COE along with facilitation guidance in order to support the COE with DA efforts in the eligible district. During the GeoLead/COE collaboration meeting, the COE shares a need for a co-facilitator in supporting an eligible district on a regular basis. The COE contracts with the GeoLead for monthly support meetings and implementation walks with the eligible district.
			Monitoring of Technical Assistance efforts: GeoLead monitors the engagement level and progress of the district in collaboration with the COE.	GeoLead creates a copy of the GeoLead DA monitoring sheet and enters details related to the engagement with the district and support provided to the eligible district.
Shall <u>evaluate whether the assistance of one or more expert lead agencies</u> should be consulted as part of the TA process	GeoLead	The GeoLead determines which expert lead agencies in the System of Support could serve as potential partners.	Exploring Potential Partners: - GeoLead reviews the System of Support Resource Hub and Directory. - GeoLead reviews the list of SSOS TA providers.	Based on areas of need identified during the GeoLead/COE collaboration meeting, the GeoLead seeks academic, programmatic, or fiscal experts to support area(s) of need and provides contact information COE to support COE's DA efforts in eligible district(s).
			Connecting COE with Expert Lead Agencies: - GeoLead consults with expert lead agencies in a manner determined by the GeoLead (email, virtual meeting, in-person meeting, website review). - Expert lead agency information is communicated to the COE in a manner determined by the GeoLead (email, virtual meeting, in-person meeting).	Based on areas of need identified during the GeoLead/COE collaboration meeting, the GeoLead seeks academic, programmatic, or fiscal experts in SSOS to support area(s) of need identified by COE. GeoLead consults with SSOS agency to determine capacity for supporting COE in DA efforts with eligible district. GeoLead communicates SSOS lead agency information to COE and facilitates a collaborative planning meeting between COE and SSOS agency.